MINUTES OF THE PARISH COUNCIL MEETING
Held Monday September 8th 2025 at Thorpe Baptist Church

MINUTES

1. **Chairman To convene meeting**

2. **Apologies for absence:** Councillors Chandler & Blandford
   In attendance: Chairman Land, Councillors Carpenter, Cooper, Lloyd, Moor, Fielder, Holland
   3 members of the public

3. **Confirmation of minutes of July meeting held Monday 14th July 2025**
   Having been previously circulated, Councillor Moor proposed that the minutes be accepted as a true record, Councillor Lloyd seconded the motion, which was unanimously carried by all present at the July meeting.

4. **Declaration of Members Interests**
   There were none

5. **Public discussion**
   Mark Page introduced himself as in attendance for the discussion regarding the memorial bench for his father.

   Robin raised the issue of overflowing dog bins. Councillor Lloyd explained that he has been chasing Veolia regarding this and the general waste bin collections.

   Frances raised the issue of the gates at the allotments, which are still causing issues. There is also a plot that is not being maintained despite having been asked to maintain it and assurances given that it would be. A discussion took place regarding this. Councillor Fielder proposed that 2 weeks notice be served, Councillor Holland seconded the motion, which was unanimously agreed.
   Frances also raised an idea the allotment holders had regarding sharing of surplus vegetables and a stall/cart that is accessible by the public. A discussion took place and it was considered a good idea and something that the council would support.

6. **Chairman's report**
   The chairman gave an update regarding the forth coming local government reform and Mayoral election taking place in May 2026 for a Mayor of Essex, with elections the following year for the new unitary council. Tendring council will cease to exist, probably by 2027.
   We are currently waiting for the second phase of the consultation on the revised local plan for the Tendring district, which will include the sites that have been submitted for development.
   We are currently awaiting a decision from the insurers regarding the memorial.
   The kerb has been raised opposite the doctors.
   Emergency works are being carried out outside the doctors, which is why there are temporary traffic lights on the High Street.

7. **Memorial bench**
   Following a brief introduction from Mark Page and background to his father's involvement with the village and organisation of the installation of one of the memorial benches near Rolph School, a discussion took place regarding potential locations for a memorial bench to David Page. It was agreed that the old bench that David had organized (located opposite where his shop used to be) be replaced with a new, slightly larger one with an additional plaque added to it.

8. **Purchase of general maintenance equipment**
   Councillor Fielder proposed that we set a budget (rolling) of £500 for any safety and maintenance equipment required by the council. Councillor Lloyd seconded the motion which was unanimously agreed.

9. **Waste disposal**
   Councillor Fielder suggested a skip with lockable metal canopy be hired by the PC. To be investigated by Councillor Fieder and Item to be rolled to next months agenda.

10. **Village planters – maintenance**
    A discussion took place regarding the state of the planters, Colchester Road always looks nice, but in contrast, some of the others do not. We need to move the planter on Landermere road so that it is not in the shade, Matt Hull has been asked about this previously. Councillor Fielder proposed a budget of £100 to redo the planters, Councillor Lloyd seconded the morion which was unanimously carried.

11. **Skate ramp concrete repairs**
    Following review of the quote and explanation that these repairs are temporary and that further remedial works will need to be done if the PC retain the lease for the playing field after the court hearing, Chairman Land proposed that the quote to repair the concrete under the skate ramp be approved. Councillor Cooper seconded the motion, which was unanimously agreed.

12. **Website redesign**
    Councillor Lloyd gave a brief overview regarding a website redesign and the council as stakeholders. To be carried forward as a rolling agenda item.

13. **Tree works**
    Following a brief discussion regarding the quotes received for the tree works at Lockyers Wood and the Lady Nelson playing field, Councillor Land proposed that the quote for emergency works from Great Oaktree Land services be accepted, Councillor Fielder seconded the motion. Councillor Fielder proposed SJH services quote be approved for the Lady Nelson tree works. Councillor Moor seconded, all were in favour.

14. **Planning**
    Applications received

25/01186/FULHH	Part two storey part single storey rear extension, enclosure of front porch, and front boundary wall and gates	No objection
25/01200/FUL	Planning Application - Erection of boxing gymnasium	No objection
25/01235/VOC	Application for Variation of pre commencement Conditions of application 22/02117/FUL to enable/allow limited below-ground foundation works to be carried out to implement the	No objection

	permission by constructing the base for the DNO substation.	
25/01255/FULHH	Householder Planning Application - Conversion of existing outbuilding to annex ancillary to main dwelling	We are concerned that there are underlying or future plans that are being disguised by this application.

Applications determined

25/00788/FULHH Approval - Full	Householder Planning Application - Outbuilding to rear of property	Thorpe Green Farm Colchester Road
25/00783/FULHH Approval - Full	Single storey side extension, single storey front porch and garage/cart lodge building.	Comarques Farm Bungalow Colchester Road
25/00302/LBC Approval - Listed Building Consent	Application for Listed Building Consent - Demolition of the conservatory and restoration of that part of the site to its previous condition.	The Abbey Abbey Street
25/00785/FUL Approval - Full	Planning Application - Erection of 3 bay cart lodge and change of use of land to residential garden	Land adjacent to Thorpe Green Farm Colchester Road

Determinations noted.

15. Accounts for period 15th July 2025 – 8th September incl.
To receive and approve the monthly accounts and payments.
Cllrs to approve Cheques/on-line payments for signature/approval, agree D/Debits & S/Orders:
All cheques/on-line payments to be signed by two designated members of PC.

STANDING ORDERS:

J Ball	£[redacted]	Staff Wages
Naze Lamb	£490	PF maintenance

Payee	Inv.	Amount	Budget line
Lloyds		4.25	Account charge
Lloyds		4.25	Account charge
HMRC		720.48	Employment costs
MRL		1147.50	Xmas lights
MRL		734.40	Xmas lights
NDM distribution		1199	Street sweeper
Lloyds		4.25	Account charge
Lloyds		4.25	Account charge
GCS		96.00	CCTV service
HMRC		61.04	Employment costs
Knights		591.60	Legal fees
Knights		626.40	Legal fees
M. Fielder (reimbursement)		72.00	Key cutting

Naze Lamb		108.00	O/S grass cutting/maintenance
Naze Lamb		108.00	O/S grass cutting/maintenance
Naze Lamb		144.00	O/S grass cutting/maintenance
Naze Lamb		259.20	O/S grass cutting/maintenance
Income Received			
Allotment plots 9 & 11		90	Annual rent
Payments pending			
Catch PR		£216	New domain name reg and website hosting
Councillor Land proposed the accounts be accepted and approved, Councillor Fielder seconded, unanimously carried.			

16. Sub Committee Reports:

a.	Christmas Lights	Application submitted to Essex Highways
b.	Highways and Pavements	No further update
c.	Lockyer's Wood	Nothing to upate
d.	Parish Footpaths & Village Greens	Cllrs Fielder & Moor
e.	Playing Field	Chairman
f.	Street Lighting repairs	Awaiting decision from insurers regarding quotes for
g.	Thorpe in Bloom	No further update
h.	Allotments	An enquiry has been received from Market fields school.

17. Date of next meeting

Monday 13th October

18. Close of meeting