



THORPE-LE-SOKEN PARISH COUNCIL

**Clerk: Mrs Shirley Howe, 7 Rectory Road,
Weeley Heath CO16 9AY
Telephone: 01255 830995**

May 2019

You are hereby summoned to attend a meeting of Thorpe- le- Soken Parish Council that is to be held on Monday 13th May 2019 7.00 pm at the Baptist Church Schoolroom.

*This will be the **Annual General Meeting of the Parish Council** and will be the First meeting since the Elections, so it is most imperative that all Councilor's are present to sign the Declaration of Acceptance of Office as a Councilor for Thorpe le Soken Parish Council. This will then make the meeting quorate and give you power to go ahead with the meeting and co-opt to fill some vacancies. The Press & Public are welcome to be present at the meeting.*

Shirley Howe
Clerk to The Parish Council.

AGENDA

- 01** *Prior to commencement of the meeting, **ALL** Councilors **MUST** sign a Declaration of Acceptance of Office;*
- 02** *Resigning Chairman to Convene the meeting*
- 03** *Election of A Chairman*
- 04** *Election of A Vice Chairman*
- 05** *Apologies:*

06 *Confirmation of Minutes of last meeting held Monday 8th April 2019*

07 *Co-Option: Mr James Ewart has been a Parish Cllr for Thorpe since 2011 but due to pressing matters he missed submitting his papers on time*

Mr Matt Fielder has also been a Parish Cllr for the last four years but due to Work commitment's, he also missed the date for submitting his papers.

08 *Declaration of Members Interest: Councilor's to declare any Personal or Judicial interest in any items on the Agenda. Interests may also be declared at any point in the meeting where they become apparent.*

09 *Election of Sub-Committees:* *Community Liaison
Christmas Lights
Finance
Highways & Pavements
Lockyer's Wood
Parish Footpaths
Planning
Playing Field
Street Lighting
TDALC
Thorpe in Bloom
Transport:
Village Greens*

10 *Chairman's Report:*

11 *Public Discussion:*

12 *Correspondence/e-mails:*

- *Elan City Special Offer – The Evolis Radar Speed Sign*
- *EALC Funding Bulletin*
- *EALC Affordable Housing*
- *Richard Parry - meeting with Parish Council - Garden Communities: **All Cllrs***
- *ECC "Revival Day "is a 2 year project designed to celebrate the Heyday of Essex's Sunshine Coast and The Ambitious Retro Event will take over the Town's West Greensward Sunday 26/05/19 10.00 am- 5.00 pm **All Cllrs.***

Correspondence/emails continued:

- *Nikkie Nepean- Elections Manager - Uncontested Election means that there was not enough candidates, therefore any vacancies will have to be filled by co-option.*
- *NALC A Guide to the Community Infrastructure Levy (CIL) for Parish and Town Councils. **Copy All Cllrs***
- *Essex Highways Highlights helpful tips and information **Copy All Cllrs***
- *EALC Cyber Awareness Course 2nd July 1.30pm – 4pm Gt Dunmow*
- *Mail.com Funding Bulletin – April*
- *Richard Parry “Garden Communities”*
- *ECC: News Release An ambitious retro event will take over the town’s West Greensward Sunday 26th May from 10.00am to 5pm.*
- *EALCA selection of Courses available for 2019.*
- *EALC Celebrations being planned for the 75th Anniversary of VE Day 8th- 10th May 2020*
- *Why not Affinity Water Manifesto.*
- *The Environment Agency are currently conducting an investigation ref illegal dumping of waste.*

13 Planning:

TDC notification of amended plans in respect of 9 Bungalows (Submission of Details following outline planning permission 17/00925/OUT allowed on Appeal, Land rear of One Oak, Colchester Road.

New Applications:

***19/00602/DETAIL** Erection of five detached dwellings (Submission of details following outline planning permissions 16/01652/OUT and 17/01558/OUT and South of Frinton Road, CO16OHS*

***19/00638/FUL** First floor side extension with associated internal alterations. 16 The Spennells.*

Determinations: None were received

14 ACCOUNTS: Cllrs to approve Cheques for Signature, agree D/Debits & S/Orders:

All cheques to be signed by two designated members of The Parish. Council.

INCOME: Received from Tendring District Council -
 First Installment of Parish Precept - £22,708.00

<u>Cheque No:</u>	<u>Total</u>	<u>VAT</u>	<u>To Whom Paid</u>	<u>Budget Area</u>
002392	£356.00		Baptist Church	Use of Hall for meetings
002393	£78.00	£13.00	Sid Hutchby & Sons	Grass Maint. Playing Field
002394	£297.60	£49.60	Keith Songhurst	Playing Field
002395	£365.14	£60.85	Ernest Doe & Sons Ltd. Repair Hedge Trimmer Service & Clean Mower	Other

<u>Standing Orders:</u>	<u>Total</u>	<u>VAT</u>	<u>Collect from Bank</u>	
ONECOM	£ 21.48	£ 3.58	30 th April 2019	Telephone
A & J Lighting (Unit 9009) Pole Bracket rusting Danger of falling	£106.80	£17.80	5 th May 2019	Street Lighting Lighting
A & J Lighting (Light adjacent Nanny Jo's was sent back for inspection/repair	£436.80	£72.80	15 th May 2019	"

Both of the following D/D's will be paid by Bank on 12th of each month

Danny Kimble Playing Field. General Maint: £340.00

Shirley Howe - Clerk – Wages & Expenses £730.51

15 Please peruse the following for discussion at this evenings meeting.

To review and adopt the following:

- **Code of Conduct**
- **Standing Orders**
- **Financial Regulations**

16 Fibre High Speed Broadband:

17 Tree Warden:

18 Sub Committee Reports:

Community Liaison

Christmas Lights

Finance

Highways & Pavements

Lockyer's Wood

Parish Footpaths

Planning

Playing Field

Street Lighting

TDALC

Thorpe in Bloom

Transport

Village Greens

- 19** *County Councilor's Report: Cllr Erskine*
- 20** *National Salary Award for Clerks as recommended by EALC and to be implemented from 1st April 2019.*
- 21** *Items for consideration at next meeting: Cllrs are reminded to let The Clerk know of any items for consideration at the next meeting 7 clear working days prior to date of meeting.*
- 22** *Date/Time/Venue of next meeting:*
- MONDAY 10th June 2019 7.00 pm at The Baptist Church Schoolroom.**

Close of Meeting:

